

VIBE Education Visa Application Guidelines

Criteria

1. Visa sponsorship is only available for students who have received a conditional offer and who have enrolled on a program with VIBE Education.
2. Procedures for sponsorship cannot commence until the student has accepted a conditional offer of a place and paid all relevant fees.
3. A student's visa is normally valid for a period of 12 months. Students on undergraduate programs will be required to renew their visa every year of the program.
4. Currently, United Arab Emirates Labor Law allows students on Institution sponsored visas to do paid work for up to 20hrs per week during semester time.
5. Residence visas are required for all international students.
6. Students applying for a student visa and enrolling for a foundation or undergraduate program must not exceed the age of 25 (twenty-five) at any time during the course of their study at VIBE Education. However The Institution can assist to get approval for such student visas, on a case-by-case basis, however this is at the student's own risk and cost.
7. Students, who are above the age of 30, and applying for a postgraduate program, may be required to submit a copy of their degree certificate which must be attested by the UAE embassy in the country from where their degree is issued.
8. Due to restrictions relating to international student visa sponsorship, students on Institution sponsored visas would not be able to sponsor a residence visa for their family members.
15. Students are advised NOT to send their original passport, by post, to the Institution. VIBE Education will not accept any responsibility for arranging return of documents.
16. Any fines, penalties, additional charges incurred as a result of an error, delay, late submission, loss of documents etc. by the student, will be borne by the student.
17. All visa fees are non-refundable. For details on visa sponsorship fees, please refer to 'Application Guidelines and Fee Structure' document. Students whose visa application is rejected by Immigration will have their visa deposit refunded, less any visa processing charges already levied.
18. Students will be responsible for all costs relating to processing a new/renewal visa if they wish to continue at VIBE Education.
19. In case of deferral, suspension or withdrawal of a student who is on the student visa. It is required to be cancelled. A new student visa would have to be applied if the student wishes to re-join. The student would be liable to pay all visa related fees in such cases.

Renewal of Visa

20. It is the responsibility of the student to submit all documents/payments for visa renewal at least 30 working days before the date of expiry of the visa.

Information

9. Students must apply in sufficient time (usually 4 to 6 weeks in advance) of the commencement of the program.
10. Student visa applications from some countries may have to undergo additional security checks or may be required to submit additional documentation by the UAE government authorities. This is outside the control of the Institution and may cause further delay to the processing time. If, for whatever reason, the visa is not available before the enrolment deadline then the student would not be allowed to pursue the program for that particular intake. The Institution cannot be held liable for any such circumstances. In such cases, the existing visa would be cancelled. The student may choose to re-apply for a new student visa and start in the next available intake.
11. Students applying late, may choose to apply for a UAE tourist/visit visa to be in time for start of the program. However, such students will not be allowed to enroll unless they change their visa status through an in-country visa transfer to a student visa. Students on tourist visa are required to exit the country to change their visa to a student visa. Students, who have to exit the country to change their visa status to an Institution visa, must return to Dubai within 3 days. If, for whatever reason, a student visa is not issued to the student, then the student would not be allowed to pursue the program further. The Institution cannot be held liable for any such circumstances. Furthermore, students will be liable to pay any tuition/visa/other fees due as per the Institution policy.
12. All students applying for a student visa must send their flight arrival details at least 7 days before their date of arrival.
13. All students applying for a Student visa must undergo a UAE medical check. In the event of a student failing the medical test, the visa may not be processed further, and the student may be required to leave the country and not be enrolled on the program of study. VIBE Education cannot be held liable for any such circumstances.
14. Visa fees are beyond the control of VIBE Education and are subject to change. In case of an increase by the government authorities, the student will be liable to pay the additional visa charge(s).
1. It is the responsibility of the student to ensure that the student visa is cancelled before leaving the country, after finishing the program, or in case of deferral, suspension or withdrawal.
2. In case a student does not cancel his/her student visa, he/she may be required to pay additional visa cancellation costs. Furthermore, the Institution may report such students to the Immigration authorities as absconders and the visa deposit amount paid by the student will be utilized to process the absconding request, wherein the student will not be able to enter the country on any visa in the future.
3. Upon leaving the country and after visa cancellation, students must send their original visa cancellation paper with exit stamp from the airport authorities to the Institution Visa Office. Students failing to do so will be liable to pay a charge for airport authority clearance.
4. If cancellation paper with exit stamp is not returned or evidence of new visa is not submitted, Immigration Print out is requested from GSO. Payment of fee deducted from Visa Deposit via Finance Office
5. If printout shows that student has exited, the visa immigration systems record is closed. If printout shows that the student is in-country, student will be registered as absconder and the fee taken from visa deposit payment.
6. The Visa Deposit will be refunded once the original visa cancellation paper is returned to the Institution.
7. A student's visa will be cancelled in the following circumstances:
 - o Where the student does not complete enrolment with VIBE Education.
 - o Where the student wishes to terminate, suspend, withdraw, or defer his/her studies prior to the expiry of the visa. The visa will be cancelled immediately, and the student will be responsible for making arrangements to leave the country or seeking other sponsorship.
 - o Where the student has completed all studies and final examinations. The visa will be cancelled immediately, and the student will be responsible for making arrangements to leave the country or seeking other sponsorship.
 - o When a student has been convicted of a criminal offence.
 - o When a student does not comply with the rules and regulations required by the Institution.

Cancellation of Visa

Student Declaration

Prior to starting the visa process, the student is required to sign this document declaring that he/she has read and understood the content, agrees to abide by the terms and conditions, provide the necessary documents and pay any associated costs by the specified deadline dates.

I hereby declare that I have read and understood the fees, refund policy, terms & conditions related to the student visa and agree to abide by these:

Full Name: _____

Passport Number: _____

Signature: _____

Date: _____

Student Undertaking:

1. By accepting the offer of enrolment, the Student hereby covenant the following:
 - (i) While enrolled in the Institution and under the Student Visa sponsorship of Vibe Education, the Student shall not hold employment in the United Arab Emirates;
 - (ii) The Student undertakes to abide by Vibe Education, Health and Safety Environment Regulation, and that any or all rules may be altered or added to at any time by Vibe Education and the Student undertakes to support these regulations;
 - (iii) The Student undertakes to obtain and maintain an appropriate health insurance while enrolled and holding the Student visa sponsorship of Vibe Education;
 - (iv) The Student hereby further undertakes to abide by the Government authorities Shared Facility Guidelines and or any other policy which may be implemented by Government Authorities from time to time;
 - (v) The Student acknowledges he/she is primarily responsible for his/her conduct, attitudes and general education while he is enrolled within the UAE;
 - (vi) The Student shall indemnify and keep indemnified Vibe Education against any and all actions, claims, liabilities, losses, damages, costs or expenses of any nature whatsoever (including legal fees incurred in connection therewith) in relation to any action by the Institution or Students or by any third parties and against all losses or damage to any property which may arise in consequence of the performance or non-performance of the Student Sponsorship Agreement or otherwise under these terms and conditions;
 - (vii) The Student agrees that Vibe Education is authorized to initiate whatever reasonable disciplinary measures Vibe Education deems necessary in relation to the conduct of the Student as a result of any act, omission or behavior, judged to be sufficiently serious, or to terminate the Student visa without notice. This will apply to behavior on campus, and anywhere else where the Student's behavior reflects adversely on Vibe Education;
 - (viii) To abide by the rules, policies, guidelines and regulations as may be implemented by Vibe Education from time to time including any amendments thereof;
 - (ix) The Student hereby acknowledge and undertake that in the event of any breach or failure to comply with the above mentioned undertakings including but not limited to any breach of Vibe Education rules, policies, guidelines and regulations, Vibe Education shall have all the right to revoke, cancel and to terminate the Student Sponsorship without any further notice.
2. The Student hereby voluntarily executes this Undertaking upon his free will and accord and acknowledges that he/she have read and understood the contents therewith.

Signed by:

Name:

Nationality:

Passport No: